

**School Board**

**Exhibit - Policy Manual Updates**

(Date)

Policy Manual Holder:

Following are the recent School Board policy updates enacted by the Board. Please take a moment to update your manual copy, and sign and return the attached slip to \_\_\_\_\_.  
*designated support staff*

| Code | Policy Title | Action |
|------|--------------|--------|
|      |              |        |
|      |              |        |
|      |              |        |
|      |              |        |
|      |              |        |
|      |              |        |
|      |              |        |
|      |              |        |
|      |              |        |
|      |              |        |

-----  
**Return Slip**

Please complete the following information and return to \_\_\_\_\_ within two weeks.  
*designated support staff*

Location of Policy Manual \_\_\_\_\_

Signature of person responsible for updating \_\_\_\_\_

Date update was completed \_\_\_\_\_

Thank you for your cooperation.

Adopted:           6/8/04